



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Sachi A. Hamai, Executive Officer-  
Clerk of the Board of Supervisors  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

At its meeting held August 12, 2008, the Board took the following action:

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The following statement was entered into the record for Supervisor Burke:

“The Board of Supervisors oversees numerous public commissions on a wide variety of issues. A number of these commissions play a vital role in many County decision-making processes; among the activities commissions often undertake is the conducting of public hearings regarding both administrative and legislative issues.

“However, while adhering to the Brown Act, not all County Commissions conduct public hearings in a uniform manner mirroring this Board of Supervisors. There are times when large crowds gather for public hearings and time management of a Commission’s time is essential to provide the greatest opportunity to hear as many speakers as possible. Most public bodies, the Board of Supervisors and the Metropolitan Transportation Authority (MTA), as examples, use ‘speaker request’ cards as an organizational, time-management tool, but this is not universal with all County Commissions.

“In terms of public hearings conducted by County Commissions, I believe that there should be a universal protocol used by all commissions, as adopted by this Board of Supervisors, including the use of ‘speaker- request’ cards.”

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Therefore, on motion of Supervisor Burke, seconded by Supervisor Knabe, unanimously carried (Supervisor Molina being absent), the Chief Executive Officer and the Executive Officer of the Board were instructed to take the following actions:

1. Institute a procedure, as of August 12, 2008, that all County Commissions conducting public hearings under the Brown Act Rules, employ the use of "Speaker Request" cards as a time management tool; and
2. Return to the Board within four weeks with recommendations towards the adoption of a uniform public hearing protocol, as used by the Board of Supervisors when conducting a meeting, to be applied to all County Commissions.

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Each Supervisor  
Chief Executive Officer  
County Counsel